

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
APRIL 12, 2016**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:30 pm.

**BOARD MEMBERS PRESENT**

Douglas L. Wavle, Commission Chairman  
Paul Bowen, Commission Vice Chairman/Treasurer  
Mark A. J. Rea Jr., Commission Secretary

**STAFF PRESENT**

Bobby Baker, Fire Chief	Gary Cantrell, TV Crew Leader
Robert Van Pelt, Assistant Fire Chief	Matt Mosley, Mechanic
James Baker, Fire Marshal	Chris Powell, Construction Crew Leader
Samantha Bartow, Director of Sewer Services	Mike Townsend, Right-of-Way Crew Leader
Stephanie Hackler, Bookkeeper	

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Caleb Lewis (Taylors Mill), Richard Pace (WRW), Alex Reynolds (Taylors Mill), Kari Walker (Taylors Mill), Tina Smerdon (A.T. LOCKE)

The meeting was called to order by Chairman Wavle at 4:30 pm. Chairman Wavle stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Wavle amended the agenda to allow the Financial Reports to be presented directly after the executive session.

Secretary Rea moved to go into executive session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee and to receive legal advice where the legal advice relates to pending threatened or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the District in other adversary situations involving the assertion against the District agency of a claim. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. They entered executive session at 4:35 pm.

Secretary Rea moved to exit executive session, seconded by Vice Chairman/Treasurer Bowen. The motion carried. The Board exited executive session at 6:06 pm with no action taken.

Chairman Wavle recognized Mrs. Tina Smerdon for the Financial Reports. Mrs. Smerdon reviewed the Financial Reports as written and attached. Mrs. Smerdon asked if there were any questions. There were none. There being no further discussion, Secretary Rea moved to accept the Financial Reports as presented. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle presented the minutes from the Regular Monthly Meeting held on February 9, 2016 at 4:30 pm as well as the Special Called Meeting held on March 3, 2016 at 3:30 pm. Chairman Wavle made a motion to accept the February 9, 2016 minutes as written and attached. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. Vice Chairman/Treasurer Bowen made a motion to accept the Special Called March 3, 2016 minutes as written and attached. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. She detailed the various projects that GIS Analyst King has been working on as well as summarized the meetings she has attended. Director Bartow asked if there were any questions concerning GIS Analyst King's report. There were none.

Director Bartow presented her report as written and attached. She presented the Permit Fees for the months of February and March 2016. Director Bartow reviewed the Work Order and Service Request summaries from July 1, 2015 to the present date. Director Bartow stated that the District now has a new Mechanic, Matthew Mosley, that was previously introduced. Director Bartow also had a meeting to meet ReWa's new Executive Director, Graham Rich. Director Bartow reported that Construction Crew Leader Powell, TV Crew Leader Cantrell, Bookkeeper Hackler, Vice Chairman/Treasurer Bowen, and herself attended the South Carolina Environmental Conference. While at the conference, Director Bartow stated that they met with the Hach Manufacturing Representative that supplies flow meters to majority of the utilities in this area. Director Bartow then briefly detailed the new flow monitors that were purchased for the Sewer Department. Director Bartow stated that Shelly Lane and Ryan Street were in their final stages of repair. Director Bartow reported that on April 1, 2016, she placed an ad in the South Carolina Business Opportunities (SCBO) publication and the Greenville News regarding soliciting Qualification packages from interested Firms to perform a Sanitary Sewer Evaluation (SSES) and sewer rehabilitation within the District's Mini Basin 6. Director Bartow went on to report that all inquiries on the project or request for additional information must be supplied to her in writing by April 19, 2016 at 4pm. Director Bartow concluded her report by detailing that the said qualifications will be publically opened and only the names of who submitted will be disclosed on April 26, 2016 at 10am. Chairman Wavle clarified the acronym SCBO, which stands for South Carolina Business Opportunities. Chairman Wavle also clarified the need of the \$63,535.84 flow monitor expenditure. Chairman Wavle explained that the monitors help keep track of inflow, infiltration, and possible breaks or tree roots in the District's sewer lines, that the District's old flow monitors could not help us do. With there being no further questions, Vice Chairman/Treasurer Bowen made a motion to accept the Sewer Department Reports as written. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker reviewed the meetings he attended for the months of February and March 2016. Fire Chief Baker announced that Firefighter Scott Krawczyk submitted his resignation on April 1, 2016 and stated that he would be going to the South Carolina State Highway Patrol. Fire Chief Baker announced that the Department hired Shattorion Johnson as a new Firefighter on February 29, 2016. Fire Chief Baker also announced the District's new Mechanic, Matthew Mosley who was hired on March 22, 2016. Fire Chief Baker then recognized Firefighter

Jacob Bors for nine years of service, Lieutenant Joe Wofford for twenty-seven years of service, and Firefighter Lance Loveridge for eleven years of service. Fire Chief Baker announced that the Department sent a \$312.50 check to the Southeastern Firefighters Burn Foundation and that the funds were collected from the Department's Aluminum Can Recycling Program. Fire Chief Baker announced that the Multi-Department Family Picnic will be held on Saturday, May 14, 2016 at 11am at the East Riverside Park's Picnic Shelter located at 1155 South Suber Road. Fire Chief Baker announced the Greenville County Fire Chief's Association will be hosting its annual vendor's night on May 19, 2016 at 6:30pm at Grace Church located at 2801 Pelham Road. Fire Chief Baker also announced that the 2016 Cardiac Arrest Survivor Ceremony will be held on May 20, 2016 at the TD Convention Center at 2pm. Fire Chief Baker recognized Firefighter Matthew Trotter, Firefighter David Abbott, and Firefighter Creighton Frost for their cardiac arrest response at 120 Stephenson Street on March 27, 2015 and Sergeant Matthew Hughes, Firefighter Richard Radzak, and Firefighter Ian Scollon for their cardiac arrest response at 13 Circle Street on July 18, 2015. Fire Chief Baker then summarized the Incident Response and Fire Fatalities Reports for the months of February and March 2016. Fire Chief Baker reviewed the Fire Department's surplus of equipment and vehicles that are to be placed on GovDeals, a government surplus auction. Fire Chief Baker asked if there were any questions. There were no questions.

Chairman Wavle recognized Assistant Fire Chief Van Pelt to present his report as written and attached. Assistant Fire Chief Van Pelt recognized Lieutenant Carl Gosset for receiving his Command Card. Assistant Fire Chief Van Pelt reviewed the training, meetings, and Fire Investigations for the months of February and March 2016. Assistant Fire Chief Van Pelt noted that Firefighter Zachary Silvernail has been checked off to drive the Engine and Firefighter Herman McDonald passed his one-year test. Assistant Fire Chief Van Pelt announced that the Department is taking applications for the position of Firefighter. Assistant Fire Chief Van Pelt commented that the Department helped with the funeral possession for Officer Jacobs and the Department assisted Parker Fire District with a church fire. Assistant Fire Chief Van Pelt thanked the Fire Department personnel for all the hard work around the stations. Assistant Fire Chief Van Pelt asked if there were any questions concerning his report. There were none.

Fire Marshal Baker's report was submitted as written in his absence. Chairman Wavle recognized Fire Marshal Baker's hard work. Assistant Fire Chief Van Pelt thanked the Department for their assistance with providing and/or installing 85 smoke alarms for 13 families. With no further questions or comments, Secretary Rea made a motion to accept the Fire Department Reports as written. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

No new business to discuss.

Under old business, Chairman Wavle recognized Mr. Caleb Lewis on behalf of the Taylors Mill for his presentation. Mr. Lewis allowed Mr. Alex Reynolds to speak on behalf of the Taylors Mill. Mr. Reynolds referenced the packet that was sent to the Board on April 7, 2016 and proceeded to summarize its contents. In summary, Mr. Reynolds asked if the Board had reached a decision regarding the Taylors Mill's request to ask the Board to consider varying the Sewer User Fee or restructuring the Sewer User Fee for the Taylors Mill properties. Chairman Wavle replied that the Board is still discussing the issue and is working on a solution that will allow the Board to stay fair to all tax payers and sewer users within the District. Mr. Reynolds stated that he understood the

Board's stance and briefly presented new information in the form of a tenant list for the Taylors Mill that was included in the packet sent to the Board on April 7, 2016. Mr. Reynolds went on to ask what the procedure would be to notify the Taylors Mill when a decision has been reached regarding the issue. Vice Chairman/Treasurer Bowen interrupted and asked Mr. Reynolds if the Taylors Mill leased out space to each tenant on the tenant list. Mr. Reynolds answered yes, each tenant has a separate lease agreement with the Taylors Mill. Secretary Rea stated that the Board would like to clarify the sewer maintenance fee. Director Bartow interjected and stated that the invoice referenced in the packet was for sewer millage for the Taylors Mill and that the wording of sewer maintenance fee on the invoice will be re-worded differently in the future to better explain the invoice and to reduce confusion. Mr. Reynolds stated the Taylors Mill did not need the decision to be reached at the present moment, and asked that the Board would send the Taylors Mill a letter when the decision has been reached. Secretary Rea stated that the Board would notify the Taylors Mill by letter when a decision was reached. Chairman Wavle asked Mr. Reynolds what was the purpose of the abbreviated suite numbers for the Taylors Mill's tenants. Mr. Reynolds stated that the County needed a short-hand suite number for each tenant. Mr. Reynolds went on to explain that they re-divided the Mill into three separate buildings to make it easier to narrow down the locations. Mr. Reynolds stated that within the suite numbers, the BL stands for the Bleachery building which is the front portion of the Mill; the PD stands for the Piedmont building which is the back building of the Mill, which is mostly storage; and the PW stands for Print Works which is the middle section of the Mill. Chairman Wavle asked if the location of the Taylors Mill Events was a large area. Mr. Reynolds stated that the Taylors Mill Events is still in development. He went on to say that the Taylors Mill Events currently does not have a certificate of occupancy, but still appears on the tenant list because the tenants have signed a lease agreement. Mr. Lewis interjected and stated that it will be an event venue for parties and weddings. Director Bartow asked Mr. Reynolds and Mr. Lewis about the status of the 13 Stripes Brewery. Mr. Reynolds stated that machinery has been moved into the brewery, but no certificate of occupancy has been issued and that the brewery would still have to undergo County inspections. Mr. Reynolds asked the Board if there were any other questions. There were no further questions and Mr. Reynolds thanked the Board for their time.

Director Bartow announced that the next Greenville County Special Purpose District meeting will be held on April 21, 2016 at the new Duncan Chapel Fire Station on Foothills Road and RSVPs are needed by April 19, 2016.

Secretary Rea commended Firefighter Scott Krawczyk on his service to our country, the community, and his future with law enforcement.

There being no further business, Vice Chairman/Treasurer Bowen made a motion to adjourn the meeting. Secretary Rea seconded the motion. The motion carried unanimously and the meeting was adjourned at 6:52 pm.



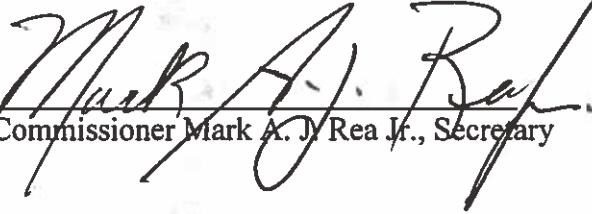
Commissioner Douglas L. Wavle, Chairman



Date Minutes Approved



Commissioner Paul Bowen, Vice Chairman/Treasurer



Commissioner Mark A. J. Rea Jr., Secretary

