

**MINUTES  
TAYLORS FIRE & SEWER DISTRICT  
REGULAR MONTHLY MEETING  
JANUARY 12, 2016**

The regular monthly meeting of the Board of Commissioners was held at the District Office in the Board Room, 3335 Wade Hampton Blvd., Taylors, South Carolina at 4:36 pm.

**BOARD MEMBERS PRESENT**

Mark A. J. Rea Jr., Commission Chairman transitioned to Secretary  
Douglas L. Wavle, Commission Vice Chairman/Secretary transitioned to Chairman  
Paul Bowen, Commission Treasurer remained Treasurer

**STAFF PRESENT**

Bobby Baker, Fire Chief	Red Ables, Operations Coordinator
Bobby Van Pelt, Assistant Fire Chief	Mitchell Merrell, Cleaning Crew Leader
James Baker, Fire Marshal	Chris Powell, Construction Crew Leader
Samantha Bartow, Director of Sewer Services	Mike Townsend, Right-of-Way Crew Leader
Stephanie Hackler, Bookkeeper	Gary Cantrell, TV Crew Leader

**OTHERS PRESENT:**

Jamie Daniel (A.T. LOCKE), Kenny Maple (Greer Citizen), E. Michael O'Brien (Magistrate-Greenville County Summary Court), Janet L. O'Brien, Tina Smerdon (A.T. LOCKE)

The meeting was called to order by Chairman Rea at 4:36 pm. Chairman Rea stated that the media outlets who requested notification of this monthly meeting were notified via door posting, email, website, Facebook, and Twitter.

Chairman Rea recognized Judge Michael E. O'Brien from the Greenville County Summary Court to conduct the swearing in ceremony for re-elected Commissioner Mark A. J. Rea Jr. Judge O'Brien then administered the oath of office to the Taylors Fire and Sewer District's re-elected Commissioner, Mark A. J. Rea Jr.

Chairman Rea called for the election of Officers for the next two years. Treasurer Bowen nominated Vice Chairman/Secretary Wavle for Chairman. Chairman Rea seconded the nomination and with no other nominations the vote passed. Chairman Rea nominated Treasurer Bowen for Treasurer. Vice Chairman/Secretary Wavle seconded the nomination and with no other nominations, the vote passed. Treasurer Bowen nominated Chairman Rea for Secretary. Vice Chairman/Secretary Wavle seconded the nomination and with no other nominations, the vote passed. Chairman Wavle then appointed Treasurer Bowen as Vice Chairman/Treasurer.

After a vote by all Commissioners, the following Officers were elected:

Chairman- Douglas L. Wavle  
Vice Chairman/Treasurer- Paul Bowen  
Secretary- Mark A.J. Rea Jr.

Chairman Wavle presented the minutes from the Regular Scheduled Meeting held on November 10, 2015 at 4:30 pm. Secretary Rea made a motion to accept the minutes barring no corrections needed to be made. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle presented the minutes from the Special Called Meeting held on November 17, 2015 at 4:30 pm. Vice Chairman/Treasurer Bowen made a motion to accept the minutes as written. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle presented the minutes from the Special Called Meeting held on November 19, 2015 at 3:30 pm. Secretary Rea made a motion to accept the minutes provided no corrections were needed. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Director Bartow for the Sewer Reports. Director Bartow stated in the absence of GIS Analyst King, Director Bartow would be presenting the GIS report as written and attached. She detailed the various projects that GIS Analyst King has been working on as well as summarized the meetings she has attended. Director Bartow asked if there were any questions concerning GIS Analyst King's report. Chairman Wavle stated that he found GIS Analyst King's report comprehensive and that he was thankful that the District has a GIS system and Coordinator like GIS Analyst King. There were no further questions or comments concerning the GIS report.

Director Bartow presented her report as written and attached. She presented the Permit Fees for the months of November and December 2015. Director Bartow reviewed the Work Order and Service Request summaries from July 1, 2015 to the present date. Director Bartow announced that there was an article about Taylors Fire and Sewer District in the December 2015 publication of Municipal Sewer and Water. Director Bartow also stated that the same article would be in a future Cityworks newsletter and a future ESRI newsletter. Chairman Wavle asked if the January 12, 2015 meeting with ReWa was a positive meeting for both entities. Director Bartow stated that meeting did not really effect the Sewer Department, but concerned the Pretreatment side of a potential business going into the Taylors Mill. With there being no further questions, Secretary Rea made a motion to accept the Sewer Department Reports as written. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Fire Chief Baker for the Fire Reports. Fire Chief Baker presented his report as written and attached. Fire Chief Baker reviewed the meetings he attended for the months of December and January. Fire Chief Baker recognized Lieutenant Johnson for 16 years of service, Lieutenant Sullivan for 19 years of service, Lieutenant Bagwell for 19 years of service, Lieutenant Burgess for 14 years of service, Battalion Chief Gossett for 23 years of service, Battalion Chief Reed for 25 years of service, and Firefighter Condrey for 10 years of service. Fire Chief Baker announced the re-hiring of Kyle West on December 21, 2015 who was assigned to B-Shift. Fire Chief Baker also announced that Cale Hensley had been promoted to Sergeant and Todd Jennings had been promoted to Lieutenant. Fire Chief Baker asked for permission to sign the attached Memorandum of Understanding in order for Taylors to participate in the Greenville County Fire Chief's Association's radio grant in which Boiling Springs Fire Department will be the host agency. Chairman Wavle requested the Board's vote on Fire Chief Baker's signature request for the radio grant. Secretary Rea made a motion to accept the Memorandum of Understanding for the grant and to give Fire Chief Baker permission to sign the document. Vice Chairman/Treasurer seconded the motion. Chairman

Wavle interjected that the Taylors Fire Department has reached ISO Class I because of the cooperation with other Departments, training, staff, and that the radios ties this all together. The motion carried unanimously. Fire Chief Baker then summarized the Incident Response and Fire Fatalities Reports for the months of November and December 2015. Fire Chief Baker announced that Lieutenant Roger Hall's Retirement Party would be on January 16, 2016 at 6 pm. Fire Chief Baker asked if there were any questions. There were no questions.

Chairman Wavle recognized Assistant Fire Chief Van Pelt for his report. Assistant Fire Chief Van Pelt presented his report as written and attached. He reviewed the training, meetings, and Fire Investigations for the months of November and December 2015 and announced that the Department met all of its training for the year of 2015. Fire Chief Van Pelt also stated that North Greenville Fitness physicals would be on February 2nd and February 3, 2016. Assistant Fire Chief Van Pelt asked if there were any questions. There were no questions.

Chairman Wavle recognized Fire Marshal Baker's report. Fire Marshal Baker presented his report as written and attached. He reviewed the inspections, training/meetings, and fire prevention measures for the months of November and December 2015. Fire Marshal Baker reported that he submitted the Quarterly Fire Marshal's Report on December 31, 2015. Fire Marshal Baker stated that the Taylors Fire Department assisted four families by providing and/or installing a total of eight smoke alarms. Fire Marshal Baker thanked everyone who assisted and donated to the Annual Children's Christmas Fund, with special thanks to Director Bartow and Fire Chief Baker for allowing Bookkeeper Hackler, GIS Analyst King, and on-duty Firefighters to go shopping and wrap presents. Fire Marshal Baker asked if there were any questions or comments. Chairman Wavle asked how many Explorers were involved in the Departments' Explorer Training Post. Fire Marshal Baker stated that there are six active Explorers who meet every other Monday from 6:30 pm until 8:30 pm and training is facilitated with the Shift that is on duty. With no further questions or comments, Secretary Rea made a motion to accept the Fire Department Reports as written. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously.

Chairman Wavle recognized Mrs. Jaime Daniel for the Financial Reports. Mrs. Daniel reviewed the Financial Reports as written and attached. Mrs. Daniel asked if there were any questions. There were none. There being no further discussion, Vice Chairman/Treasurer Bowen moved to accept the Financial Reports as presented. Secretary Rea seconded the motion. The motion carried unanimously.

Chairman Wavle presented new business to discuss. Chairman Wavle stated that he would like for the Bylaws to be reviewed to ensure they are still current and to see if any revisions are needed. Chairman Wavle also stated that the Board needs to discuss the possibility of adding to the number of Commissioners on the Taylors Fire and Sewer District Commission Board. Chairman Wavle made a motion to table the issues until the next meeting. Vice Chairman/Treasurer Bowen seconded the motion, and the motion carried unanimously.

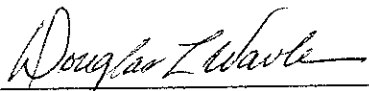
Chairman Wavle asked if there was any old business to discuss. Director Bartow stated that Chairman Wavle needed to delegate Liaisons for each Department. Chairman Wavle delegated Vice Chairman/Treasurer Bowen as the Fire Department Liaison and Secretary Rea as the Sewer Department Liaison.

Chairman Wavle moved to go into executive session for discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee and to receive legal advice where the legal advice relates to a pending, threatened, or potential claim or other matters covered by the attorney-client privilege, settlement of legal claims, or the position of the District in other adversary situations involving the assertion against the District agency of a claim. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously. They entered executive session at 5:33 pm.

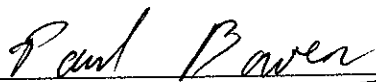
The Board exited executive session at 6:30 pm and entered an open session as a result of things discussed in executive session. Secretary Rea made a motion for Taylors Fire and Sewer District and Renewable Water Resources to meet Board to Board without staff of either entity present at an agreeable date and time between the two Commissions to take place at the Renewable Water Resources headquarters as soon as is practical. After a short discussion of whether or not the meeting would be legal, Secretary Rea asked to withdraw the motion. Chairman Wavle stated that the motion was withdrawn and had not been acted upon. Secretary Rea then made a motion to seek the advice of legal counsel concerning a Board to Board meeting with Renewable Water Resources, which would be excluding the employees or staff of either entity. If advised, Taylors will move forward with the scheduling of that meeting. Vice Chairman/Treasurer Bowen seconded the motion and the motion carried unanimously.

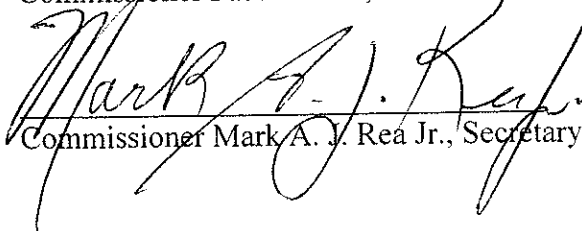
There were no announcements.

There being no further business, Secretary Rea made a motion to adjourn the meeting. Vice Chairman/Treasurer Bowen seconded the motion. The motion carried unanimously and the meeting was adjourned at 6:48 pm.

  
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Commissioner Douglas L. Wavle, Chairman

2/9/2016  
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Date Minutes Approved

  
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Commissioner Paul Bowen, Vice Chairman/Treasurer

  
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Commissioner Mark A. J. Rea Jr., Secretary